



International Certificate in TESOL (Teaching English to Speakers of Other Languages)

Course Overview

- Develop effective and up-to-date teaching materials with minimal resources
- Classroom management
- The principles of language learning & teaching
- Second language acquisition
- Introduction to linguistics
- Learning styles
- Teach grammar effectively
- Syllabus design and lesson planning
- Multi-cultural and cross-cultural aspects of the ESL classroom and much more.

Schedule of Study

- Study at your own speed! We know that everyone has different schedules, budgets and commitments for study. The myTESOL course is a competency based course which means once you pass one assessment, you can move on to the other as quickly or as slowly as you need. There are 10 units in total. Move through them as fast or slow as you wish.
- Sessions are approx 1 hour long. They are set by appointment via What's AP appointment . The most intense schedule takes 4 weeks to complete, the longest is 1 year.
- Total study hours for the myTESOL International Certificate in TESOL is 180.
- The course can be done in person or online.

TESOL Plus English

10 Weeks of small group English class, to help the TESOL student improve their English as they learn how to Teach

- Study English and TESOL at the same time for maximum value both in time and money.

Payment Information

Certificate Course Fee RM 5,600 if paid in advance, or RM 5900 with installments

- Includes all textbooks, resources and exam fees

To Register and first unit : RM 1850:

Each following Unit : RM 450 or until paid in full

Re-takes of Assessments : RM 50 extra

TESOL Plus English Course Fee RM 8800

To Register : RM 2850

Balance to be paid in two installments over 8 weeks RM 5950

English Text books separate

Additional TESOL modules are available:

Practicum Module: RM 600 (25 Notational Hours) Observation Module: RM 600 (25 Notational Hours)
and E-Learning RM 600 (25 Notional Hours)

Mode of payment :

Cash, Cheque or Bank Transfer . Details on Page 4 of this document

TESOL Registration Process

- Fill in the attached forms and attach the necessary documents.
- Have a referee fill in the Confidential Reference form and send to myTESOL office in Penang.

We look forward to teaching you!

TESOL Application Policy

Please Read Carefully

Entry Requirements

Applicants must:

- Possess a high school diploma, SPM or equivalent, demonstrate English language proficiency or IELTS 5.5 for all categories
- Have a positive attitude regarding experiential learning activities and possibly working in groups. Show willingness to fully participate and recognise the value in doing so. Professionalism and teamwork are part of the grading process.
- Participate in an interview with a TESOL instructor if needed, to determine attitude, language proficiency and general appropriateness for the program.

Application & CV Submission

Return your **completed Application Form** and **Resume/CV** to the office in person or via email. Arrange with the office to pay the Application Fee.

The **Confidential Reference Form** must be completed by your employer, teacher or friend. They are to submit it directly to the TESOL Course Registrar at the address below.

Cancellation Penalties

There is no refund of any fees once the course has begun for any reason. But the student can transfer to another course if the manager is agreeable.

We DO NOT offer student Visas to our students. There for visa issues are not a valid reason for cancellation.

Payment Terms

All Prices are quoted per person, in Malaysian Ringgit. There are no transfers of the program to any other person.

Refunds

There are no refunds for any reason.

Facilities & Location

We are located on the first floor of the Prima Tanjung Business Centre in the Tanjung Tokong area of Penang. There is a food court with local cuisine. Halal and vegetarian options are available nearby.

Paid parking is available on the street or in the underground car park. The main road (Jalan Tanjung Tokong) is served by the Rapid Penang bus service. Our facilities are not wheelchair accessible.

Send Your Completed Application To:

myTESOL Malaysia Head Office
98-1-25 Prima Tanjung
Business Centre
Jalan Fettes, Tanjung Tokong
10470 PENANG, MALAYSIA
OR email: info@myTESOL.com

TESOL Application Form

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○Course Selection○

Course Selection: <i>Please tick (✓)</i>	<input type="checkbox"/> International Certificate in TESOL RM 5600 discounted for 1 time payment or RM 5900 for payment by installments
	<input type="checkbox"/> English Plus a TESOL Certificate :10 weeks of morning classes) RM 8800
	<input type="checkbox"/> Practicum Module RM 600 <input type="checkbox"/> Observation Module RM 600
Preferred Start Date and Session Times:	
Training Location:	Tanjung Tokong, Pulau Pinang

○About the Applicant○

Full Legal Name: <i>(As per passport or NRIC)</i>	
Given / Common Name:	M <u>or</u> F
Current Address:	
Country of Origin:	
Passport No / NRIC:	
Phone:	
Email:	
Date of Birth:	

○Emergency Contacts○

Name:	
Phone:	
Home or Work Address:	
Email:	

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Acknowledgement & Declarations

Acknowledgement of Financial Responsibility <i>Please tick (✓)</i>	<input type="checkbox"/> I acknowledge that payment of the required course fees must be made before the course starts, unless otherwise arranged with the Principal. I also acknowledge my financial obligations for payment of all fees and other expenses incurred during my studies. I understand that this course is not transferable.
Declaration <i>Please tick (✓)</i>	<input type="checkbox"/> I declare that all the information contained herein is true, correct and complete.
Signature:	Date:
Printed Name:	

Checklist (Please tick ✓)

- Application Form
- CV or Resume
- Confidential Reference Form anytime before completion
- Copy of English language assessment results, if any (e.g. IELTS, TOEFL)
If none, applicant may need to attend a phone or face-to-face interview
- Copy of Academic Certificates
- First payment of RM 2,850 (Cash, Cheque or Bank Transfer, see info box below)

Methods of Payment

Cash or Cheque: Make payable to Pusat Bahasa Sinar Global Sdn. Bhd.

Bank Transfer : In Malaysia: Hong Leong Bank, Account Name: Pusat Bahasa Sinar Global, Account number 14100006601

Outside Malaysia: Swift Code HLBBMYKL, Bank Address: 98-G-15 Prima Tanjung Business Centre, Jalan Fettes, Tanjung Tokong, 14070 Pulau Pinang, Bank Phone: +604.890.4188

**Email a copy of the financial transaction and copy of this application form to:
info@mytesol.com**

Send Completed Applications to:

Mail or Hand Delivery:	myTESOL Malaysia Head Office 98-1-25 Prima Tanjung Business Centre Jalan Fettes, Tanjung Tokong 10470 PENANG, MALAYSIA	Business Hours Monday to Wednesday ONLY 9.00 am to 12:00 noon
Email:	info@myTESOL.com	
Need assistance?	Call 013.470.1402 for help with your application.	



Confidential Reference Form

Dear Reference Provider,

(Applicant's name) _____ has applied to attend the International Certificate in TESOL which is an English Teacher Training Program. This is a challenging course designed to equip and train people to teach English to speakers of other languages in a class environment either children or adults. We value your feedback and consideration of the applicant's suitability for such a course. Please provide a brief comment on each of the following questions and return the form directly to myTESOL Language centre to the address below.

Please Return This Completed Form to:

Mail or Hand Delivery: <i>(In a sealed envelope)</i>	myTESOL Malaysia Head Office 98-1-25 Prima Tanjung Business Centre Jalan Fettes, Tanjung Tokong 11200 PENANG, MALAYSIA	<u>Business Hours</u> Monday to Thursdays ONLY 9:00am to 12:00 noon
Email:	info@myTESOL.com	
Need assistance?	Call 013.470.1402 for help with this form.	

General Information

What is your relationship to the applicant?	
How long have you known the applicant?	
How well do you feel you know the applicant?	
Is there anything that would hinder the applicant from completing this course?	

Please Rate The Applicant In These Areas

(On a scale of 1-10 : 1 being the lowest and 10 being the highest)

Diligence :	Punctuality :	Personal Grooming :
Attitude to Work :	Emotional Stability :	Consideration for Others :
Attitude Towards Other Cultures :	Flexibility :	Academic Ability :
Financial Responsibility :	Dependability :	Responds Well to Authority :

I confirm that the above is true and correct to the best of my knowledge.

Signature: <i>(Reference Provider)</i>	Date:
Printed Name:	Phone No:
Address:	

Thank You very Much!